

Startup Procedure for MRC Cleanroom

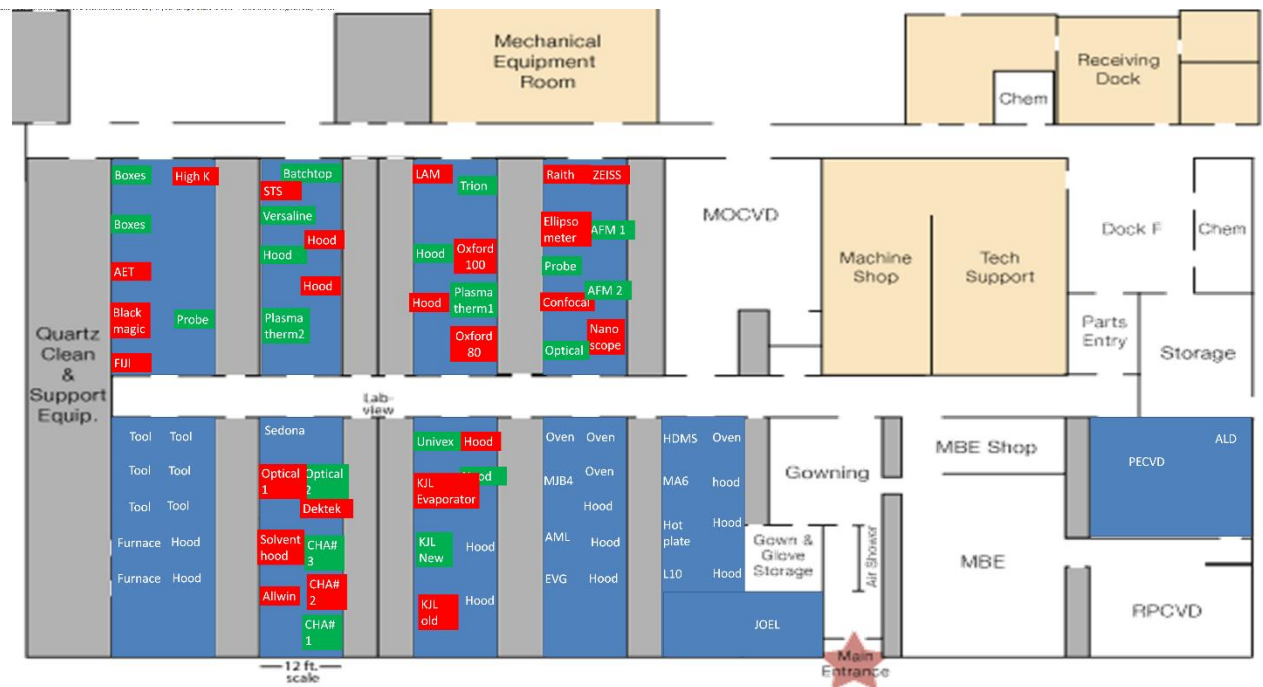
UT Austin protocols, at a minimum, must be followed at all times. If the outside user would like to follow rules that are more stringent than those required by UT Austin, they may do so.

- A. VERY IMPORTANT: Per UT policy, each person is mandated to check and track his/her own health. Please check for COVID (or any other) symptoms prior to coming in each day. Temperature > 99.6, cough, tightness of chest, difficulty breathing, etc. should be self-monitored. If one has any of these, please stay home. Please see the UT screening guide at <https://protect.utexas.edu/health-and-wellness/> Contact Occupational Health Program (OHP): 512-471-4647 or healthpoint.ohp@austin.utexas.edu to report COVID-19 symptoms or COVID-19 tests regardless of test results. Also advise James Hitzfelder or Darren Robbins in the MRC facilities office.
- B. UT is developing a smartphone app that one can use with his/her EID to privately track daily health items. It's currently in beta, and will launch soon.
- C. Sign-in Sign-out:
The sign in/out sheet is posted at the entry of the cleanroom and will remain in place.
- D. Personal Protective Equipment:
 - 1. Cleanroom compatible, washable face masks will be issued to each cleanroom user when that person is cleared to enter the cleanroom. Users will be required to launder and care for their own mask. Laundering shall be at the user's discretion based on usage, but shall not exceed 8 usage hours between laundering.
 - 2. Cleanroom gloves will be provided at the cleanroom gowning area as already in place.
- E. Sanitizing common area and hand sanitizer in cleanroom entry area:
 - 1. Wall mounted hand sanitizer dispenser is already in place in gowning area. Staff personnel will be making rounds twice per cohort shift with 70% alcohol solution in spray bottles to address common surfaces in the gowning area, including but not necessarily limited to benches, entrance benches, shoe cleaner handles, air shower door handles. Regular cleaning in the cleanroom will be done as usual with daily vacuum, wipe of door handles, twice weekly mopping, with special service as needed.
- F. Cleanroom garment storage:
 - 1. Old method was hanging garments in gang racks. This will not work.
 - 2. New method will be wire shelving racks with baskets that will segregate each person's garments. The baskets will be numbered and assigned. This will aid in tracking garments.
 - 3. If a person would like to keep their garment in a zip lock plastic bag in their basket, those are available and will be issued. Care will need to be exercised to prevent moldy garments if put away damp.
- G. Social distancing measures:
 - 1. All cleanroom occupants shall maintain 6 foot distancing. See the MRC floor plan below to have an idea of how do you maintain social distancing inside North cleanroom.

2. Signage on the entry door will instruct users to proceed through the gowning area no more than two at a time.
 3. Signage will be posted within the cleanroom reminding users to keep their 6 foot separations.
- H. Controlling 6 AM to 10PM schedule:
Cleanroom door locks will be set to lock from 10 PM until 6 AM. General users have not yet been issued cards, but staff and responders will be issued cards for emergency night access.
- I. All users will receive briefing prior to receiving a basket and their ID card.
1. A complete laundry pull down was done during the shutdown, and individuals name tags and safety glasses were collected.
 2. Users will need to receive a briefing on social distancing in the building and cleanroom, will be assigned a basket and receive their name tag and a freshly disinfected pair of safety glasses prior to entering the cleanroom.
- J. Monitoring and consequences for users who do not follow the new guidelines.
All staff members and users will be authorized to monitor the areas. Concerns, comments, report of violations shall be reported to James Hitzfelder. Violators will receive the already-in-place reminder/warning/ejection for subsequent infractions.
- K. Reservation of the tools:
1. The reservation of all cleanroom tools using the cleanroom tool reservation software **will be made by the users** to follow the zoning rule.
- L. Training:
1. There will be no cleanroom tool training in this phase.

MRC floor plan Example of Social Distancing measures:

1. Any red or green zone can be occupied at the same time.
2. Adjacent red zones and adjacent green zones may not be used simultaneously by different users. Users must maintain the 6 foot rule.



MRC North Cleanroom
The University of Texas at Austin