

## Startup Procedure for MRC Cleanroom

- A. VERY IMPORTANT: Per UT policy, before coming to campus each day, researchers must complete the online health assessment report at [https://utexas.qualtrics.com/jfe/form/SV\\_23G7x0USUU25rz7](https://utexas.qualtrics.com/jfe/form/SV_23G7x0USUU25rz7).
- B. Take your temperature with a thermometer each day. If your temperature is 99.6° Fahrenheit or higher, stay home.
- C. Sign-in Sign-out:  
The sign in/out sheet is posted at the entry of the cleanroom and will remain in place.
- D. Personal Protective Equipment:
  - 1. Cleanroom compatible, washable face masks will be issued to each cleanroom user when that person is cleared to enter the cleanroom. Users will be required to launder and care for their own mask.
  - 2. Cleanroom gloves will be provided at the cleanroom gowning area as already in place.
- E. Sanitizing common area and hand sanitizer in cleanroom entry area:
  - 1. Wall mounted hand sanitizer dispenser is already in place in gowning area.
  - 2. Staff personnel will be making periodic rounds with 70% alcohol solution in spray bottles to address common surfaces in the gowning area. (Areas where non-gloved activity will occur.)
  - 3. Regular cleaning in the cleanroom will be done as usual, with special service as needed.
- F. Cleanroom garment storage:
  - 1. Old method was hanging garments in gang racks. This will not work.
  - 2. New method will be wire shelving racks with baskets that will segregate each person's garments. The baskets will be numbered and assigned. This will aid in tracking garments.
  - 3. If a person would like to keep their garment in a zip lock plastic bag in their basket, those are available and will be issued. Care will need to be exercised to prevent moldy garments if put away damp.
- G. Social distancing measures:
  - 1. All cleanroom occupants shall maintain 6 foot distancing. See the MRC floor plan below to have an idea of how do you maintain social distancing inside North cleanroom.
  - 2. Signage on the entry door will instruct users to proceed through the gowning area no more than two at a time.
  - 3. Signage will be posted within the cleanroom reminding users to keep their 6 foot separations.
- H. Controlling 6 AM to 10PM schedule:  
Cleanroom door locks will be set to lock from 10 PM until 6 AM. General users have not yet been issued cards, but staff and responders will be issued cards for emergency night access.
- I. All users will receive briefing prior to receiving a basket and their ID card.

1. A complete laundry pull down was done during the shutdown, and individuals name tags and safety glasses were collected.
  2. Users will need to receive a briefing on social distancing in the building and cleanroom, will be assigned a basket and receive their name tag and a freshly disinfected pair of safety glasses prior to entering the cleanroom.
- J. Monitoring and consequences for users who do not follow the new guidelines.  
All staff members and users will be authorized to monitor the areas. Violators will receive the already-in-place reminder/warning/ejection for subsequent infractions.
- K. Reservation of the tools:  
1. The reservation to the tool will be made via technicians to follow the zoning rule.
- L. Training:  
1. **There will be no training in this phase.**

**MRC floor plan Example of Social Distancing measures:**

1. Any red or green zone can be occupied at the same time.
2. The red and green zones which are not separated by either green or red zone will be disallowed to be used at the same time by different users.



MRC North Cleanroom  
The University of Texas at Austin